

## **UPDATE FROM CABINET MEMBER FOR ICT ON ICT TASK & FINISH GROUP RECOMMENDATIONS**

**Cabinet Member:** Cllr David Shakespeare OBE

**Ward(s) Affected:** ALL

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### ***PROPOSED DECISION***

The Improvement & Review Commission is asked to note the updates and actions being taken in relation to the recommendations made by the ICT Task & Finish Group and following consideration by Cabinet.

### ***Reason for Decision***

To report the progress against the recommendations made by the ICT Task & Finish Group.

### **Corporate Implications**

ICT is integral to the Council's delivery of service and an important tool in enabling change. The level of dependence on ICT in the delivery of service and strategic objectives continues to grow to the point where the Council cannot function efficiently without ICT for even short periods of time. Investment is required on a regular basis to maintain and update ICT in order to achieve dependable and resilient services.

### **Executive Summary**

This report provides an update and summary of actions being taken to address the recommendations made by the ICT Task & Finish Group.

### **Sustainable Community Strategy/Council Priorities - Implications**

ICT underpins the delivery of Council services and strategic priorities.

### **Background and Issues**

#### **Background**

The ICT Task and Finish Group was established by the Improvement & Review Commission on 9 March 2016 with the following Terms of Reference:

1. To undertake a review of ICT provided to both Members and Officers at WDC;
2. To consider the current provision of ICT across the Council under the Capita contract; and
3. To identify any measures that can be taken to improve ICT available in order to assist Members and Officers to fulfil their roles.

The Group reported its findings to the Improvement & Review Commission at their meeting held on 13<sup>th</sup> June 2016.

In summary, the ICT Task and Finish Group suggests that Cabinet be recommended:

1. To resolve the legacy issues following the handover from Northgate to Capita:
2. To standardise, streamline and progress the operating systems, processes and tools in use:
3. To implement a formal monitoring and review process for the ICT provision and incorporation of technology into work flow at Wycombe District Council (WDC):

Cabinet considered and responded to the report of the ICT Task & Finish Group at their meeting of 19<sup>th</sup> September 2017.

The table at **appendix A** provides an update and actions being taken for each of the recommendations.